

Wageningen Evaluating Programs For Analytical Laboratories



WEPAL-QUASIMEME PARTICIPATION INSTRUCTION MANUAL (February 2023)

How to Participate

As new member you can fill in a subscription form and get an overview of the participation costs.

1. Open subscription form and open a specific Program group.

- For more information about a program, click on i
- Add checkmarks for the periods to participate in

Participation - How to participate

REQUEST FORM DELIVERY ADDRESS INVOICE ADDRESS CONFIRM REQUEST COMPLETE

Current round 2023.1 will expire at 2023-03-31

Permanent membership is selected, please fill in your desired schedule.

Program	Period 1 (Jan-Mar)	Period 2 (Apr-Jun)	Period 3 (Jul-Sep)	Period 4 (Oct-Dec)	No. of Sample sets	Costs (excl. VAT)
click + to open a program group + Soil						
- Plants						
click i for more information i IPE - International Plant-Analytical Exchange	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	€ 725.00
+ Fresh water sediment						

2. Verify your participation

Verify if you want to participate as permanent member. Permanent members get discount 3% and are free of administration and shipping costs.

I want to subscribe as permanent member (discount 3%, no administration fee and no shipping costs). This subscription will be continued yearly until it is cancelled by customer before 1 October.

Total programs	€ 725.00
Discount permanent member 3%	€ -21.75
<hr/>	
Total amount (excl. VAT) in Euro	€ 703.25

Note: If you want to participate in an ongoing round (period), we will contact you if participation for that round is not possible anymore (application date to close to the deadline of that round).

Prices for our proficiency tests and reference materials are excluding VAT. Shipment costs will be added in a later stage or the ordering process. It should be noted that customers iutside the Netherlands may also incur local charges, including (but not limited to) customs clearance fees, import duties and local taxes. The total amount payable may be higher.

[CONTINUE](#)

3. Login or fill in your delivery address

If you are already a member, you can login and your account information will be automatically filled in. Otherwise you can create a new account.

Participation - How to participate



Delivery information

I am already a member

Do you already be a member? Please enter your login credentials. Your information will then be retrieved.

Username



Password



FORGOT
PASSWORD

LOGIN

BACK

New at Wepal/Quasimeme?

Is this your first time here? We will ask you to provide some information in order to make ordering as safe and easy as possible.

CREATE ACCOUNT

Participation - How to participate



Delivery address

E-mail *	Contact person *
<input type="text" value="youremail@gmail.com"/>	<input type="text" value="Contact person name"/>
Name Organisation *	Department
<input type="text" value="Organisation name"/>	<input type="text"/>
Address *	Postal Code
<input type="text" value="Address street"/>	<input type="text" value="1122 XS"/>
City *	State
<input type="text" value="City name"/>	<input type="text" value="Region name"/>
Country *	Telephone *
<input type="text" value="Netherlands"/>	<input type="text" value="+31123456789"/>
VAT/BTW number (required for EU)	
<input type="text"/>	
<input type="button" value="BACK"/>	<input type="button" value="NEXT"/>

4. Invoice address (optional)

Select checkmark to fill in different invoice address.

<input type="checkbox"/> checkmark for different invoice address	
<input checked="" type="checkbox"/> Invoice address is same as delivery address for test materials	
<input type="button" value="BACK"/>	<input type="button" value="NEXT"/>

5. Complete subscription

- To download the subscription as an invoice, you have to agree with our general terms and conditions of Wageningen University & Research.
- If you need a quotation for your company, press Download Quotation for a quotation and send this later to wepalquasimeme@wur.nl

- If you agree with this subscription you can also submit as a registration with the button Submit Registration.
- Default shipment can be changed if needed to send with courier. Prices will then be changed.
- Check your devlivery address and optional financial address.
- Let us know if we need a purchase order for invoice and if special custom requirements may be applicable for your country, e.g. phytocertificates or specific statements.

Participation - How to participate



Confirm and request

Thank you very much for filling in a request form to participate in proficiency tests organized by WEPAL-QUASIMEME. WEPAL-QUASIMEME is part of Wageningen University (reg.nr. 09215846) and offers nine globally accredited proficiency testing programmes. Please check your request below before submitting.

First exercise will start in 2023, period 1 (Jan).

Program	Period 1 (Jan-Mar)	Period 2 (Apr-Jun)	Period 3 (Jul-Sep)	Period 4 (Oct-Dec)	No. of Sample sets	Costs (excl. VAT)
ISE	X	X	X	X	1	€ 725.00
Total programs						€ 725.00
Discount permanent member 3%						€ -21.75
Total amount (excl. VAT) in Euro						€ 703.25

Shipment information

Shipping costs depends on your address and the weight of the order/ordered samples). Choose from the following options

- Default shipment:
 - ISE: by post (Free)
 - Send all materials by courier (€ 30.00 per round)
 - Send by your own courier, please specify:

Personal information

I want to subscribe as permanent member: Yes

Delivery Address

Email:	youremail@gmail.com	Contact Person:	Contact person name
Organisation:	Organisation name	Department:	
Address:	Address street	Postal Code:	1122 XS
City:	City name	State:	
Country:	Netherlands	Telephone:	+31123456789
Vat:			

Invoice Address

Same as delivery address

Order information

Please provide us all information needed for billing, i.e. purchase order.

Please be noted that special custom requirements may be applicable for your country, e.g. phytocertificates or specific statements. WEPAL-QUASIMEME can assist you in providing certain documentation.

All agreements concluded with us are subject to the General Terms and Conditions of Wageningen University & Research.
I agree to the [General Terms and Conditions - WUR](#)

BACK

DOWNLOAD QUOTATION

SUBMIT REGISTRATION